



टाटा मूलभूत अनुसंधान संस्थान
TATA INSTITUTE OF FUNDAMENTAL RESEARCH

भारत सरकार का नाभिकीय विज्ञान एवं गणित का राष्ट्रीय केंद्र एवं समविक्षविद्यालय
National Centre of the Government of India for Nuclear Science and Mathematics
and a Deemed University

होमी भाभा रोड, कुलाबा, मुंबई - 400005
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वेबसाइट / Website: www.tifr.res.in

फैक्स / Fax : 022-2280 4610/11

Advertisement No. 2023/25

Walk in Selection

On

Saturday, October 21, 2023 at 9.00 am for the post of

CLERK TRAINEE

(Candidates will not be allowed after 9:00 a.m.)

Candidates are invited for Walk-in-Selection for the following post tenable at Mumbai.

Please bring clip board for holding the written test paper, writing pen, drinking water.

Sr. No.	Name of the Post	No of Trainees to be recruited	Age Below (Years)	Monthly Stipend	Qualification
1	CLERK TRAINEE	5	28	Rs.22000/- p.m.	<p>Essential :</p> <p>(i) Graduate from a recognized University / Institute.</p> <p>(ii) Knowledge of typing and use of personal computers and applications.</p> <p>Desirable :</p> <p>Candidates with experience in Microsoft Excel, good drafting skills and with prior experience as Clerk/typist in government /semi-government/ Autonomous bodies / Public Sector Undertakings will be preferred.</p> <p>Mode of Recruitment : Written Test and Skill Test</p> <p>(The first twenty candidates qualified in written test will appear for the skill test on a subsequent day. However, if none of the top twenty candidates qualify in the skill test or none of the qualified candidates joins, the next batch from the written test merit list will be called for skill test.)</p>

General Information :

1. The appointment for the above post is temporary for a period of **one year**. The tenure could be extended for another year if felt necessary with necessary review.
2. Prescribed age should not exceed as on **July 01, 2023** for the above post.
3. No TA/DA will be paid for attending walk-in-selection.
4. Candidates will have to make their own arrangements for stay in Mumbai during the training period.
5. **NOTE : The candidates are required to produce the following**
 - a. **Printout of online application form.**
 - b. **Recent passport size photograph.**
 - c. **Identity Proof (Aadhaar Card / Election Card / PAN Card / Passport / Driving License). (Original and also a copy)**
6. More vacancies may also be filled through this advertisement. The Institute reserves the right not to fill any/some posts herein advertised. Canvassing in any form shall disqualify the candidate.
7. Online application to be submitted on TIFR website i.e. <http://www.tifr.res.in/positions>
8. Eligible candidates are requested to apply online and bring their online application form along with original certificates and appear for walk-in-selection at 09.00 a.m. on **October 21, 2023** at Tata Institute of Fundamental Research, 1 Homi Bhabha Road, Navy Nagar, Colaba, Mumbai 400 005. **Candidates will not be allowed after 9:00 am.**
9. To reach the Institute, you may come by BEST route number 3, 11 & 107 (from CST, Mumbai) or route number 137 (from Churchgate station) all of which terminate at Navy Nagar, close to the Institute.
10. Before applying for the post, the candidate should ensure that the eligibility and other criteria is being fulfilled. Recruitment authorities would be free to reject application not fulfilling the requisite criteria, at any stage of recruitment, and if erroneously appointed, such candidates shall be liable to be terminated from service if appointed.
