



Tamilnadu Trade Promotion Organisation
(A joint venture of India Trade Promotion Organisation (ITPO) and
Tamilnadu Industrial Development Corporation Ltd (TIDCO))
No.6A, 6B, 6C, Chennai Trade Centre Complex, Mount Poonamallee
Road, Nandambakkam, Chennai - 600 089

Adv No.TNTPO/Admin/02/2023

Date: 20.10.2023

Tamilnadu Trade Promotion Organisation (TNTPO) a joint venture of India Trade Promotion Organisation (ITPO) and Tamilnadu Industrial Development Corporation Ltd (TIDCO) invites applications for filling up the following post of Assistant Engineer (Electrical) on contract basis initially for a period of one year subject to extension later based on performance and need in connection with Expansion Project of TNTPO, Nandambakkam, Chennai-600089:

Name of the Post	Assistant Engineer (Electrical) on Contract
Pay-scale	Rs.60,000/- PM Consolidated basis.
Educational Qualification	i) Must possess a Bachelor's Degree in Electrical Engineering from a recognized University/Institution and possess a "C" Certificate.
Eligibility criteria	i) Must have 8- 10 years of experience in Electrical Engineering in Government / State /Central Public Sector Enterprises / reputed private organizations, preferably in the field of HT installation Maintenance and project works. ii) Preference will be given to candidates having sound knowledge and experience in HT installation Maintenance and project works.
Age	The maximum age limit is 50 years as on the closing date of receipt of the application
Job Profile	i) Supervise all HT/LT Electrical Works relating to the Expansion Project of TNTPO. ii) HT/LT Electrical Maintenance of existing Convention Centre and Exhibition Halls. iii) Other Electrical works in CTC campus
Last Date for Submission	30.10.2023 at 05.00 PM *

***Note: Age and experience will be reckoned on the closing date of receipt of applications.**

2. The application form should contain the following details:

(i) Name (ii) Father's Name (iii) Date of Birth/Age as on 30.10.2023 closing date (iv) Permanent Address (v) Postal Address (vi) Telephone/Mobile No. (vii) E-mail id (viii) Nationality (ix) Educational Qualification (x) Experience specifying the name of the Organisation, Post held from time to time indicating the last pay drawn and duration of the post; (xi) Details of Present post held, name of the Organisation/Department, etc.,

3. Applications, completed in all respects on A-4 size paper, should reach to on or before 5.00 PM of 30.10.2023.

**The Managing Director,
Tamilnadu Trade Promotion Organisation,
No.6A, 6B, 6C, Chennai Trade Centre Complex,
Mount Poonamallee Road,
Nandambakkam, Chennai - 600 089**

4. Important Instructions

- i) Candidates against whom civil or criminal cases are pending are not eligible to apply for the post. Candidates applying for this post should submit a declaration in this regard.
- ii) In case any criminal case is filed or conviction/punishment is imposed on a candidate after submission of the application at any stage of the selection process before the completion of selection process such candidate should report this fact to the Tamilnadu Trade Promotion Organisation in the next immediate stage.
- iii) Failure to comply with these instructions shall result in rejection of their candidature for the post.
- iv) TNTPO reserves the right not to fill the posts without assigning any reason whatsoever. Mere fulfilling the criteria will not vest any right of the candidate to be called for an interview.
- v) In case, it is found at any stage that a candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/ documents or has suppressed any material information, his/her candidature will stand cancelled.
- vi) If any of these shortcomings are detected even after the appointment, his/her services are liable to be terminated.

5. Other instructions.

- a. The recent Passport-size photograph and photocopies of Educational Qualifications and Experience should be enclosed with the application and the original should be produced at the time of the interview.
- b. The candidates are required to appear for an interview at their own expense. TNTPO reserves the right to shortlist and/or reject any or all the applications without assigning any reason.
- c. TNTPO will not be responsible for non-receipt of any communication sent to the candidates due to postal/non-delivery or delay or loss in transit.

Managing Director
TNTPO